



Republic of Serbia  
Ministry of Interior  
Sector for material and financial affairs  
07 404 JH-35/20-05  
29.10.2020.  
Belgrade

*In accordance with Article 55, paragraph 1, item 2, Article 57, Article 60, paragraph 1, item 1 and Article 95, paragraph 1, item 1 of the Law on Public Procurement (Official Gazette RS number 124/2012, 14/2015 and 68/2015)*

**MINISTRY OF INTERIOR**  
*Belgrade, Kneza Milosa 103, announces*

**INVITATION  
FOR SUBMISSION OF BIDS IN OPEN PROCEDURE FOR PUBLIC  
PROCUREMENT OF SERVICES, WITH THE FRAMEWORK AGREEMENT,  
FORMED IN 28 LOTS: ONGOING FACILITY MAINTENANCE SERVICES OF  
MINISTRY OF INTERNAL AFFAIRS, JN 35/20**

- 1. Name, address and website of the contracting authority:** Ministry of Interior, Belgrade, Bulevar Zorana Đindića 104, [www.mup.gov.rs](http://www.mup.gov.rs)
- 2. Type of contracting authority:** State authority.
- 3. Type of public procurement procedure:** open procedure of public procurement of services with framework agreement. The public procurement procedure is conducted for the purpose of concluding a framework agreement on public procurement with at least 2 (two) bidders, that is, with all bidders that fulfill the mandatory and additional conditions for participation in the public procurement procedure pursuant to Articles 75. and 76. of the Law. The subject of the framework agreement is to determine the conditions for issuing orders for the services in question.  
If the contracting authority does not receive a pre-determined number of acceptable bids, contracting authority will make a decision in according to article 109. paragraph 1 of the Law on Public Procurement.
- 4. Description of the subject of procurement, title and markings from the general procurement vocabulary:** The subject of public procurement are services: ONGOING FACILITY MAINTENANCE SERVICES OF MINISTRY OF INTERNAL AFFAIRS, JN 35/20; ORN: 50000000 Maintenance and repair services.
- 5. Criterion for contract award:** THE LOWEST OFFERED PRICE

6. Open procedure formed by 28 lots:

1. Lot 1. PU Bor
2. Lot 2. PU Valjevo
3. Lot 3. PU Vranje
4. Lot 4. PU Zajecar
5. Lot 5. PU Zrenjanin
6. Lot 6. PU Jagodina
7. Lot 7. PU Kikinda
8. Lot 8. PU Kragujevac
9. Lot 9. PU Kraljevo
10. Lot 10. PU Kruševac
11. Lot 11. PU Leskovac
12. Lot 12. PU Niš
13. Lot 13. PU Novi Pazar
14. Lot 14. PU Novi Sad
15. Lot 15. PU Pančevo
16. Lot 16. PU Pirot
17. Lot 17. PU Požarevac
18. Lot 18. PU Prijepolje
19. Lot 19. PU Prokuplje
20. Lot 20. PU Smederevo
21. Lot 21. PU Sombor
22. Lot 22. PU Sremska Mitrovica
23. Lot 23. PU Subotica
24. Lot 24. PU Užice
25. Lot 25. PU Čačak
26. Lot 26. PU Sabac
27. Lot 27. PU for the city of Belgrade
28. Lot 28. The Headquarter Of The Ministry

7. The manner of downloading the tender documentation, or the web site where the tender documentation is available:

- Public procurement portal: [portal.ujn.gov.rs](http://portal.ujn.gov.rs);
- the website of the contracting authority: [www.mup.gov.rs](http://www.mup.gov.rs),
- direct download at: Bulevar Zorana Đinđića 104, Belgrade, Procurement Department, office no. 320 (every working day from 9 am to 3 pm).

8. **The manner of submitting tenders and deadlines: Bidders submit an offer in closed and sealed envelopes, registered mail, or personally at the address: Ministry of Internal , Belgrade, Bulevar Zorana Đinđića br. 104, with the note: "Supply for public procurement of services – ONGOING FACILITY MAINTENANCE SERVICES OF MINISTRY OF INTERIOR, JN 35/20 - DO NOT OPEN".**

**At the back of the envelope indicate: full name, address of the tenderer, telephone number and contact person.**

**Deadline for submission of offers is: December 03, 2020 until 10.00 hours.**

9. **Place, time and way of opening offers:** Opening of offers is public and will be carried out immediately after expiry of deadline for submission of offers, on **December 03, 2020 at 12.00 hours**, in the premises

of the Client in Belgrade, Bulevar Zorana Đinđića 104, in the presence of members of the Commission for the subject public procurement.

*Conditions for participation of bidders' representatives in the offers opening procedure:*

*Opening procedure can be attended only by authorized bidders' representatives. Before start of the public procedure for opening of offers, bidders' representatives will be obliged to hand over to the purchaser written authorization (power of attorney) as a proof that they are authorized to attend public procedure for opening of offers.*

**10.Decision deadline:** deadline for decision on framework agreement award is 25 days from the day of opening of offers.

**11.Contact person:** Procurement Department, Mima Stanić  
e-mail : [mima.stanic@mup.gov.rs](mailto:mima.stanic@mup.gov.rs)

Assistant Minister of Interior

Head of Sector Finance and  
Common affairs

Željko Veselinović